

DANCE/EVENT REQUEST FORM
MUST BE SUBMITTED AT LEAST TWO (2) WEEKS IN ADVANCE

1. Submit form to the Student Council.
2. Check with the Main Office to see if the location is available.
3. If needed, submit Use of Building Request form to the Main Office.

Club/Organization Requesting Dance/Event: _____

Location: _____

Date requested for event: _____

Date request submitted: _____

A minimum of six chaperones is suggested (at least three teacher chaperones are required for approval):

CHAPERONES:

1. _____

4. _____

2. _____

5. _____

3. _____

6. _____

Advisor approval _____ Date _____

Student Council approval _____ Date _____

Principal approval _____ Date _____

Comments/Special Requests:
