
FORT PLAIN CENTRAL SCHOOL DISTRICT

25 HIGH STREET * FORT PLAIN, NEW YORK 13339-1365

"OUR AIM IS EXCELLENCE"

TELEPHONE 518-993-4000

February 3, 2012

Dear Board Member:

Just a reminder that the Public Hearing on the February 14, 2012 Propositions will be held on **Tuesday, February 7, 2012 at 6:00 p.m. in the Jr. Sr. High School Auditorium.**

The agenda is as follows:

- A. Call to Order
- B. Pledge of Allegiance
- C. Presentation and Discussion of Propositions
- D. Adjournment

FORT PLAIN CENTRAL SCHOOL DISTRICT

25 HIGH STREET * FORT PLAIN, NEW YORK 13339-1365

"OUR AIM IS EXCELLENCE"

TELEPHONE 518-993-4000

February 3, 2012

Dear Board Member:

The Fort Plain Central School Board of Education will meet in regular session on **Tuesday, February 7, 2012 in the Jr. Sr. High School Auditorium.**

The agenda is as follows:

- A. Call to Order by President McFee following the Public Hearing
- B. Time for Visitors
- C. Accept Minutes of the Regular Meeting held on January 17, 2012 (Tab # 1)
- D. Committee Reports
- E. Previous Business
- F. New Business
 1. Mohawk Sacandaga School Boards – President's Meeting
- G. Business Manager (Tab # 2)
 1. Truck Bid
- H. Principal's Reports (Tab # 3)
 1. Mrs. Brucker
 2. Ms. Larrabee
- I. Superintendent's Report (Tab # 4)
 1. Informational Items
 - a. Federal Non-Competitive Grants
 - b. Education Summit Meeting
 - c. 2012-13 Governor's School Aide Proposal
 - d. Letter of Commendation
 - e. Effective Advocacy – RSA
 - f. HFM BOCES Services Guide
 - g. Meeting on Sharing
 - h. Student Moving Report
 2. BOCES Board Seats
 3. Approve Organizational Chart
 4. Public Comment

5. Approve CSE/CPSE/504 Recommendations (Tab # 5)
6. Approve HFM BOCES Substitute List dated February 3, 2012 (Tab # 6)
7. Approve School Volunteers (Tab # 7)
8. Appoint Substitute Bus Driver (Tab # 8)
9. Adjournment

OFFICIAL PROCEEDINGS –REGULAR MEETING– JANUARY 17, 2012

PRESENT – Todd McFee, Ronald Kardash, Jeff Jones, Mary Beth Hudyncia, David W. Fredericks, and James A. Petty, Jr.

ABSENT – Rusty Capece

OTHERS – Douglas C. Burton, Superintendent; Rebecca J. Smith, Secretary to the Superintendent; Carl J. Rockefeller, Business Manager; Deborah Larrabee, Jr. Sr. High School Principal; Cathy Brucker, CSE Director/Harry Hoag Elementary Principal; Faculty: Pete DiBiase; Students: Derek Lamb & Zachary Strobel; and David Blackwell, Lend Lease, Inc.

CALL TO ORDER – President McFee called the Regular Meeting to order at 6:00 p.m.

President McFee stated that per Board request, the meeting would be recorded.

PLEDGE OF ALLEGIANCE

TIME FOR VISITORS – Mr. David Blackwell, Lend Lease, Inc., presented his Final Closeout Report to the Board concerning the Capital Project. Mr. Blackwell noted that the project is almost fully complete with only a few loose ends to tie up and there is additional money remaining due to cost differences. He noted the Board has been discussing different options for the funds, and will make a decision soon. Mr. Blackwell thanked the Board and Mr. Burton, and the school district for their assistance during this Capital Project. Mr. Burton and the Board also thanked Mr. Blackwell for his work during this project. They noted that things went very smoothly and they were very pleased to have Mr. Blackwell assist them throughout the project.

ACCEPT THE MINUTES OF THE REGULAR MEETING - Upon the recommendation of Superintendent Burton, Mr. Fredericks moved, seconded by Mrs. Hudyncia to accept the minutes of the Regular Meeting held on **January 3, 2012**. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

ACCEPT TREASURER'S REPORTS – Mr. Kardash moved, seconded by Mr. Fredericks to accept the Treasurer's Reports for the Money Market, Payroll, General Accounts, and Capital Project for the period ending **December 2012**. . AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

APPROVE BUDGET TRANSFERS- Mr. Fredericks moved, seconded by Mr. Petty to approve the budget transfers for **December 2011**. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

	FROM		TO	
A2250.150	SWD Instructional Salary	A2020.150	Supervision Instructional Salary	\$ 56,030.00
A2020.400	Supervision Contractual	A2110.400	Regular School Contractual	\$ 14.00
A2855.400	Boys Basketball Contractual	A2855.450	Boys Basketball Supplies	\$ 144.99

ACCEPT BUDGET REPORTS- Mr. Fredericks moved, seconded by Mrs. Hudyncia to accept the Budget Reports for **December 2011**. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

APPROVE BUDGET AMENDMENTS –Mr. Jones moved, seconded by Mrs. Hudyncia to approve the Budget amendments for **November 2011** as presented. . AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

ACCEPT TREASURER’S REPORT FOR EXTRA-CLASSROOM FUNDS – Mr. Jones moved, seconded by Mr. Fredericks to accept the Treasurer’s Report for Extra Classroom Funds for **December 2011**. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

ACCEPT CLAIMS AUDITOR’S REPORT- Mr. Fredericks moved, seconded by Mr. Kardash to accept the Claims Auditor’s reports dated **January 17, 2012**. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

COMMITTEE REPORTS –Audit Committee – Mr. Fredericks reported on the recent Audit Committee Meeting. He noted they were in need of a community member to serve on the Committee and recommended Mrs. Jami Stevens. Mr. Fredericks moved, seconded by Mr. Kardash to appoint Mrs. Jami Steven to serve on the Audit Committee. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried. Mr. Fredericks also reported that the Audit Committee reviewed the bids received for Internal Auditor Services. The recommend Mr. Robert Pierce who also works with neighboring school districts. They also recommended to have him look into Health Insurance, Retirement, Non Instructional Vacation-Sick-Personal Time, and the overall Business Office. Upon the recommendation of the Audit Committee, Mr. Jones moved, seconded by Mr. Kardash to appoint Mr. Robert Pierce to the position of Internal Auditor effective immediately. Mr. Peirce will paid at a rate of \$60.00 AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

PREVIOUS BUSINESS –None

NEW BUSINESS – None

BUSINESS MANAGER – Mr. Rockefeller provided the Board with a list of election inspectors for this year. Mr. Fredericks moved, seconded by Mrs. Hudyncia to approve the list of election inspector for the remainder of the 2011-2012 school year. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried. Mr. Rockefeller also noted he is working on the Insurance RFP and will have more information for them in the future.

PRINCIPAL’S REPORTS –Mrs. Brucker provided her report to the Board. She thanked Mr. Karker and Mr. Hanifin for handing out gifts for Christmas during morning program. Her report consisted of Morning Program, December Students of the Month, Lifetouch group photos, Harry Hoag School Chess Club, HFM BOCES Network Team trainers attended the Faculty Meeting,

School Quality Review Team completed the Basic Review Report, and Mr. Gerald Fierst presented a Writing Workshop for 5th and 6th graders. The Board thanked her for her report. Ms. Larrabee provided the Board with her report consisting of December Students of the Month, annual Prom Fashion Show to be held on January 28th, 7th grade to “The Native Americans of New York State” concert, Financial Aide Workshop and College Goal Sunday are combined and will be held on January 28th, OK2XL going to Proctors to see Shrek: The Musical. The Board thanked her for her report.

INFORMATIONAL ITEMS- Mr. Burton informed the Board that there was a frozen pipe in the elementary school this week. It has been fixed and cleaned up and the insurance company has been notified.

He noted that former English Teacher, Richard DeRosa, has completed writing his book and will soon be published, also Mrs. McCall, English Teacher, continues to write books in her published series.

He noted as Mrs. Brucker had earlier, that the School Quality Review Report has been completed and submitted to Dr. Michel. He thanked Mrs. Brucker and the members of her team for their hard work to complete this task.

Mr. Burton provided the Board with a final draft of the budget flyer for the February 14, 2012 vote. He asked the Board if they would like to have a public hearing regarding the propositions. After discussion, the Board decided to hold the public hearing before the February 7th Board meeting. It will begin at 6:00pm and the regular meeting will follow.

Mr. Kardash asked if Guidance Counselors were replaced by a substitute when they are absent. Mr. Burton noted that due to the confidentiality of their job, they are not replaced by a substitute. If a situation arises, we have other staff on hand such as another counselor, psychologist, or Catholic Charities Counselors, to handle the situation.

PUBLIC COMMENT - None

EXECUTIVE SESSION – Mr. Fredericks moved, seconded by Mrs. Hudyncia to move to executive session at 6:37pm p.m. to discuss personnel issues. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

RETURN TO OPEN SESSION – The board returned to open session at 7:54 pm on a motion by Mr. Fredericks and seconded by Mr. Petty. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried. President McFee indicated that no action was taken during executive session.

CSE/CPSE RECOMMENDATIONS – Mr. Fredericks moved, seconded by Mr. Jones to approve recommendations of the Committee on Special Education for meetings held on **December 12, 2011; December 13, 2011; December 15, 2011; December 20, 2011; January 4, 2012; and January 10, 2012.** AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

APPROVE HFM BOCES SUBSTITUTE LIST DATED JANUARY 5, 2012 - Upon the recommendation of Superintendent Burton, Mr. Fredericks moved seconded by Mrs.

Hudyncia to approve the HFM BOCES Substitute List dated January 5, 2012. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

ACCEPT LETTER OF RETIREMENT (KIRKPATRICK)- Upon the recommendation of Superintendent Burton, Mr. Petty moved, seconded by Mrs. Hudyncia to accept the letter of retirement from Mrs. Kristine Kirkpatrick from her position of School Nurse effective June 30, 2012. She will be granted the retirement incentive provided in the negotiated agreement between the Fort Plain Central School and the Fort Plain Teachers' Association dated July 1, 2008- June 30, 2012, and is entitled to any additional incentive that may be offered during this fiscal year. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

APPROVE MATERNITY LEAVE REQUEST (BAKER)- Upon the recommendation of Superintendent Burton, Mrs. Hudyncia moved, seconded by Mr. Jones to approve the maternity leave request from Mrs. Caitlyn Baker for on or about April 7, 2011 through the end of the school year. Mrs. Baker will return in September. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

ACCEPT RESIGNATION OF PART TIME AIDE (PENDOLF) - Upon the recommendation of Superintendent Burton, Mr. Jones moved, seconded by Mr. Fredericks to accept the verbal resignation from Mr. Dominic Pendolf from his position of Part Time Aide. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

APPOINTMENT (PART TIME AIDE – T. YAGER) - Upon the recommendation of Superintendent Burton, Mr. Kardash moved, seconded by Mrs. Hudyncia to approve the following resolution: BE IT RESOLVED that the Board of Education of the Fort Plain Central School District hereby conditionally appoints **Thomas Yager** to the position of Part Time Aide subject to the rules of the Montgomery County Civil Service Commission. In accordance with the Civil Service Rules, such appointment is a 6 month probationary appointment. BE IT FURTHER RESOLVED that this appointment is made on a conditional basis and subject to the receipt of both a statement from Thomas Yager regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Mr. Yager's continued employment is specifically contingent upon the District's receipt of notice, from the Commissioner of Education, that he is fully cleared for employment. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

APPOINTMENT (SUBSTITUTE FOOD SERVICE WORKER-MYKEL) - Upon the recommendation of Superintendent Burton, Mr. Fredericks moved, seconded by Mr. Jones to approve the following resolution: BE IT RESOLVED that the Board of Education of the Fort Plain Central School District hereby conditionally appoints **Cory Mykel** to the position of Substitute Food Service Worker subject to the rules of the Montgomery County Civil Service Commission. In accordance with the Civil Service

Rules, such appointment is a 6 month probationary appointment. BE IT FURTHER RESOLVED that this appointment is made on a conditional basis and subject to the receipt of both a statement from Cory Mykel regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Ms. Mykel's continued employment is specifically contingent upon the District's receipt of notice, from the Commissioner of Education, that she is fully cleared for employment. Ms. Mykel's rate of pay will be \$7.25 per hour. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

APPROVE SCHOOL VOLUNTEER – Upon the recommendation of Superintendent Burton, Mr. Petty moved, seconded by Mr. Fredericks to approve Bradley Bowers to volunteer with the Boys Basketball Teams. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

ADJOURNMENT – Mr. Fredericks moved, seconded by Mrs. Hudyncia to adjourn the meeting at 7:58 p.m. AYES: Fredericks, Hudyncia, McFee, Jones, Kardash, Petty. NAYES: None. ABSTAIN: None. Motion Carried.

BID SHEET #2011-135

LOT 5

Vehicle Description	Gable Auto & Truck Center	Don's Ford (Carbone)	M&M Ford Lincoln Mercury	Vision Ford	NYS CONTRACT
2011 or Newer. Truck. 1 Ton Regular Cab 4X4 SRW	2012 Chevrolet Silverado 3500	2012 Ford F-350 F3B	2012 Ford F-350 4x4	2012 Ford F-350 Reg Cab SRW Pick-up 4x4	2012 Ford F-350 Reg Cab SRW Pick-up 4x4
Plow - 9' Fisher HD Plow with Controls		X	X	X	X
Plow and Prep Package with Amber safety light	X	X	X	X	X
Standard Air Bags - Driver side		X	X	X	X
Engine - 8 Cylinder min.	Vortec 6.0L	6.2 L EFI V-8	6.2L V8	6.2L Gas	6.2L Gas
Transmission - Automatic w/Over Drive	6 Speed, Heavy Duty, electronically controlled	6 Speed Automatic	6 Speed Automatic	X	X
Suspension - HD	X	X	X	X	X
Payload: 4,000 Lbs		X	X	X	X
Power Door/Window Locks & Power Mirrors	Yes, Mirrors heated power-adjustable	X	X	X	X
Power Anti-Locking Brakes		X	X	X	X
Sliding Rear window		X	X	X	X
Power Steering		X	X	X	X
Radio - AM/FM Stereo/Clock/CD Player with MP3	X	X	X	AM/FM CD TRACTION	AM/FM CD
Steel-belted radials		X	X	X	X
Cruise Control	X	X	X	X	X
Drive train - 4WD	X	X	X	X	X
Wipers and Defrosters		X	X	X	X
Exterior and Interior Color		X	X	X	X
All Standard Equipment		Any Standard Color	Any Standard Color	Any Standard Color, vinyl	Any Standard Color
Additional Options offered by the Dealer:		X	X	X	X
Full Size Spare Tire w/Rim, Floor Mats	Yes, Spare tire standard, Floor Mats included	\$50	\$50	X	X
TOTAL	\$37,283.00	\$27,597.00	\$28,708.00	\$27,530.00	27,194.51
Limited Slip Differential		Included	Standard	\$368.00	\$370.50 (3.73 Ratio)
Optional: Air Conditioning	With Air Conditioning	Standard	Standard	Included	Included
Optional: Running boards, Step sides		\$266.00	\$266	Cab Steps	Nerf Bars \$455.41
Optional: Spraved in bed liner		\$374.00	\$374	Ford Factory	\$534.38
Optional: Upgrade to Snow/Mud tire / Off road tires	All-Terrain, \$150	\$104.00	\$104	Included	\$432.25
Delivery to Fort Plain	Included	Included	\$175.00	\$240.00	\$160.00
TOTAL BID PRICE with Options and Delivery	\$37,433.00	\$28,341.00	\$29,627.00	\$28,138.00	28,691.64
Lettering - per letter cost		\$4.25 per letter	\$4.25 per letter	\$8 per letter	
Delivery Timeline:	6-8 Weeks	120 Days	10-12 Weeks	90 days	

BUDGET REQUISITION:

Fort Plain Central School District

Date: January 31, 2012

Purchase From: Vision Ford

ATTN: David Coan

Address: 4545 Ridge Road West

Rochester, NY 14626

Phone: 585-352-1200

Fax: 585-349-2319 ATTN: David Coan

PLANNING

Department Coordinator

Administrator/Principal

AV Aide / Librarian (AV Items Only)

Superintendent / Purchasing Agent

Equipment

AV Items

Contractual

Textbooks

Supplies

Software

Catalog Date: N/A

Teacher: Paul Van Avery

Grade/Course: Capital Project

IMPLEMENTATION

Priority	Vendor's Product #	Description	Quantity	Unit Cost	Price
		Vision Ford - DCMO BOCES Bid Sheet #2011-135 Lot 5			
		2012 Ford F-350 Reg Cab SRW Pick-up 4x4			
		Plow - 9' Fisher HD Plow with Controls		Included	
		Plow and Prep Package with Amber safety light		Included	
		Standard Air Bags - Driver side		Included	
		Engine - 8 Cylinder 6.2L Gas		Included	
		Transmission - Automatic w/Over Drive		Included	
		Suspension - HD		Included	
		Payload: 4,000 Lbs.		Included	
		Power Door/Window Locks & Power Mirrors		Included	
		Power Anti-Locking Brakes		Included	
		Sliding Rear window		Included	
		Power Steering		Included	
		Radio - AM/FM Stereo/Clock/CD Player with MP3		Included	
		Steel-belted radials		Included	
		Cruise Control		Included	
		Drive train - 4WD		Included	
		Wipers and Defrosters		Included	
		Exterior Standard Color: Black		Included	
		Interior: Heavy Duty Vinyl Bench - Standard Gray		Included	
		Full Size Spare Tire w/Rim & Floor Mats		Included	
		Air Conditioning		Included	
		All Standard Equipment		Included	
		Bid Price as Specified	1	\$27,530.00	\$27,530.00
		Above vehicle is to also include the following Optional Equipment as specified in DCMO BOCES bid: Lot 5			
		Limited Slip Rear Axle	1	\$368.00	\$368.00
		Cab Steps		Included	
		Ford Factory Sprayed-In bed liner		Included	
		Upgrade to Snow/Mud tire / Off road tires		Included	
			Sub-Total		\$27,898.00
			Pick up at Dealer		
			TOTAL		\$27,898.00

TO: BOARD OF EDUCATION, MR. DOUGLAS BURTON
FR: CATHY BRUCKER, PRINCIPAL
DT: FEBRUARY 2, 2012
RE: PRINCIPAL'S REPORT FOR JANUARY TO THE BOARD OF EDUCATION

1. Morning Program began a new calendar year with Mrs. Diane Reynolds as our emcee for the month of January. The theme for the month was the character trait – Courage.
2. Dare Graduation was held on January 19, 2012 with students, parents, faculty and members of the community present. Congratulations to the 6th grade students! Mr. Burton, welcomed all in attendance and Mr. Jeff Smith, Undersheriff, congratulated our 6th grade students on completing D.A.R.E. and spoke to parents about the importance of the program. Deputy Pitcher took a moment to thank the students for their hard work. A special "Thanks" to our 6th grade teachers, especially Mr. Hanifin who organizes the program! The program is completely funded through donations and contributions to the sheriff's department. The following are winners of the essay contest: Tyler Swartz, who won first prize and took home the "Newly Retired" Darrin the Lion, along with Maecee Lathers and Rhyonn Ford who placed second and third.
3. January proved to be a busy month at Harry Hoag. Many activities went on throughout the month including School Mall, the start-up of Chess Club, an assembly for both 4th and 7th grade students on Native Americans, Drama Club, and wrapping up the month was an assembly on Friday, January 27th featuring "The Dependents" which is comprised of Jocelyn and Christian Arndt, Evan Searles and Valerie Hoffman.
4. The Pennies for Patients Drive kickoff began on February 1st. Harry Hoag is one of 187 schools in Upstate New York that participates in the program. Throughout the month, students donate spare change in a collection bin to help support programs for leukemia, lymphoma and other blood cancer patients. Last year, we collected \$1,377 of "spare change" from our students and families. The program ends on February 17, 2012. The students and staff are very excited about this upcoming program. Mrs. Sweet's 3rd grade class has volunteered to help collect and count the change. Thanks to all for an excellent cause!
5. Letters identifying our school as a SINI building have been sent to parents of the students in the Sub Group not making Adequate Yearly Progress with an attached list of NYS approved Supplemental Education Service providers in our region. Parents are then able to select a provider for their child from the NYS approved SES list.

Upcoming Events:

- 2/8 Student of the Month breakfast
- 2/14 Chess Club
- 2/15 Challenging Minds
- 3/8 Spring Picture Day

BOARD OF EDUCATION REPORT - JUNIOR/SENIOR HIGH SCHOOL

TO: BOARD OF EDUCATION MEMBERS
FROM: DEBORAH LARRABEE, JUNIOR-SENIOR HIGH SCHOOL PRINCIPAL
SUBJECT: FEBRUARY REPORT
DATE: FEBRUARY 1, 2012
CC: MR. DOUGLAS C. BURTON, SUPERINTENDENT OF SCHOOLS

All midterms, Regents, RCT's, and final examinations were administered on January 26 through January 29. Tests that needed to be scanned through NERIC were brought to HFM BOCES. Second semester classes have begun. Report cards and mid-term test results will be mailed home on February 3rd. It is time for us to begin creating a new schedule for the 2012-2013 school year.

Student News:

1. Congratulations to the January Students of the Month: Grade 12—Gabby Brownell, Grade 11—Caroline Kelly, Grade 10—Lindsey Countryman, Grade 9—Breanna Weber, Grade 8—Paige Lee, Grade 7—Zoe D'Arcangelis.
2. OK2XL sponsored a trip to Proctor's Theater to watch a performance of *Shrek: The Musical*. About 40 high school students took advantage of this opportunity.
3. Prom is just around the corner. The junior class advisor, Mrs. Patty Sweet, gave everyone a preview of the latest prom attire in the annual prom fashion show. This year's garden theme featured 40 juniors and seniors modeling fashions from The Princess Shop in New Hartford and Rudy's Express Tuxedo in Herkimer. A special thank you to Mrs. Sweet, students, parents and the local businesses who donated time and gifts for this fundraiser.
4. The Montgomery All-County Music Festival is going to be held on Saturday, February 4th in Canajoharie. Many talented musicians and vocalists from the junior-senior high school will be performing. Mr. DiBiase and Mrs. Sincavage have been preparing their students.

5. College Goal Sunday was held on Saturday (yes, Saturday!) this year at Fort Plain Junior-Senior High School. College Goal Sunday is a free national program designed to assist students and parents with the online completion of financial aid forms. A representative from the Fort Plain Scholarship Association spoke about the importance of students to apply for the many monetary awards generously provided from this group. Guidance counselor, Colleen Cushing, along with financial aid counselors were available to answer questions and help with the application process.

Other Information:

1. Marianne Ivannic from the HFM Network Team met with special area teachers on Wednesday, January 25 from 11:30 to 2:30. They presented *What Common Core Means to Me*, a workshop that provided an in-depth look at how the Common Core State Standards for Literacy affects special area teachers. Teachers examined the shifts in literacy and were able to collaborate with each other as they worked on creating a Common Core lesson aligned for their own area of instruction.
2. HFM BOCES Data Analyst, Nicole Panton, helped review the first set of interim assessments turned in by teachers. I am in the process of meeting with teachers to share Nicole's insights. She is quite pleased with the progress of our teachers. They are working hard to create assessments that are aligned with the new Common Core State Learning Standards.
3. The co-teaching model in the 7th grade continues to meet with success. In this program all students are heterogeneously grouped to receive instruction in all subjects. A special education teacher works closely with the regular education teacher to develop and instruct all students. The 7th grade teachers have worked diligently to make this a positive experience for all students. We are exploring ways to continue this program next year in both 7th and 8th grade.
4. Thank you to Elisa Santangelo, who took over Mrs. Wilder's science classes while Nancy was recuperating from knee surgery. Welcome back to Mrs. Wilder.
5. TA for Discipline, Jenn Rivenburgh reported that a total of 518 discipline issues have been reported since the start of school. These included 135 FYI's (Information Forms), 42 Minor Behavior Incidents (Log-ins for 7th and 8th grade) and 341 Discipline Referrals.

Incidents vs Offenders

Grade	# Offenders	1 Offense	2 Offenses	3-5 Offenses	6-9 Offenses	10+	# Incidents
7th	31	14	6	6	5	0	115
8th	30	11	6	7	5	1	103
9th	28	14	3	8	2	1	75
10th	32	17	3	7	5	0	88
11th	29	14	5	6	4	0	79
12th	27	10	11	6	1	0	60
TOTAL	177	80	34	40	22	2	520

2/3/12

Grade	FYI		MBI		Referrals	
	Incident	Offender	Incident	Offender	Incident	Offender
7th	16	10	30	14	69	21
8th	23	14	12	9	69	25
9th	27	16	0	0	50	22
10th	24	17	0	0	63	24
11th	22	17	0	0	56	21
12th	25	19	0	0	35	21
TOTAL	137	93	42	23	342	134

FYI 137

MBI 42

Referral 342

2/3/12

Revenue Concerns:

-SINI requirement for 20% set aside for supplemental instruction from Title I allocation

Problem: \$67,680 currently is paying for teachers! (Not in Local Budget!)

-ARRA-Education Jobs Fund-ends June 30, 2012

Problem: \$248,016 currently is paying for 3 teaching positions!

-Improvement SINI & Title VI Grants

Problem: SINI grant provides \$29,500 only to be spent in specific areas & NOT on current staff!

Problem: Title VI grant provides \$17,791 only to be spent in specific areas & NOT on staff!

-Lack of Action by Federal Government Education Bills

Problem: Approximately \$668,259 or 3.68% of our total budget this school is paid by Title Grants

Or more accurately 8.29% of our total Instructional budget

Or most importantly 18.64% of our regular school budget!

Grant Revenue Concerns for 2012-2013

<u>Title I:</u> 2011-12	\$379683		2012-13	\$??????
20%-SINI Set Aside	- <u>67680</u>			
	312003			
1%-Homeless	- <u>3797</u>			
	308206			
Salaries	- <u>241510</u>	-----2 Remed. Reading Teachers		
	66696	1 Remed. Math Teacher		
Social Security	- <u>18475</u>	0.4 Guidance Counselor		
	48221	0.2 Guidance Counselor		
Health Insurance	- <u>48221</u>	0.2 RTI/AIS Coordinator		
	0	0.2 Parent Liaison		

<u>2011-12 Title I School Improvement Grant:</u>	\$29500		2012-2013	\$??????
Upgrade DIBELS to DIBELS-NEXT	- <u>4000</u>			
	25500			
Handwriting materials-You Can Do It	- <u>3523</u>			
	21977			
23.5 days of PD/Consultant-Campbell House	- <u>18769</u>			
	3208			
Newsletters for Teachers/Parent of Title1 Stud.	- <u>3208</u>			
	0			

<u>Title II A: (reduced class size)</u>	\$72749		2012-2013	\$??????
Salaries	- <u>72749</u>	-----1.3 FTE 1 st grade Teachers		
	0			

Federal Special Education Funds under IDEA:

<u>Section 611:</u>	\$238460	2012-2013	\$??????
Salary	<u>- 196773</u>	-----1 School Psychologist	
	41687	5 Teaching Assistant	
Social Security/Retirement	<u>- 4426</u>		
	37261		
Health Insurance	<u>- 30034</u>		
	7227		
Purchased Services			
Substitute Allocations-Whispering Pines	<u>-4517</u>		
	2710		
Substitute Allocation-Center for Disabled	<u>-1355</u>		
	1355		
Substitute Allocation-Springbrook	<u>-1355</u>		
	0		
<u>Section 619:</u>	\$ 7999	2012-2013	\$????
<u>Substitute Allocation-Whispering Pines</u>	<u>- 2132</u>		
	5867		
Substitute Allocation-Center for Disabled	<u>- 533</u>		
	5334		
Instructional Software (Earobics)	<u>- 4268</u>		
	1066		
Early Reading Dignostic Test	<u>- 341</u>		
	725		

DAIL-3 Screening

- 725

0

Dr. Patrick Michel
District Superintendent
and Chief Executive Officer
(518) 736-4300
Fax: (518) 736-4301
pmichel@hfmboces.org

January 18, 2012

Dr. Lorraine G. Hohenforst
Assistant Superintendent
(518) 736-4305
Fax: (518) 736-4301
lhohenforst@hfmboces.org

Ms. Karen Fagan
Chief Financial Officer
(518) 736-4310
Fax: (518) 736-4301
kfagan@hfmboces.org

Dear Component Board Presidents and Superintendents:

We wish you and your Board of Education a Happy and Healthy New Year. We want to keep the momentum going concerning the Education Summit. On January 30, 2012, at the HFM BOCES Conference Center at starting at 6:30 p.m., we will be having a meeting of Board Presidents, Superintendents, Business Leaders, and Political Leaders to refine and prioritize the information we gathered from our Education Summit.

We will also have the opportunity to review the progress of our Transportation Pilot and the Apprenticeship Program. One other area that has received great attention at the summit was a Regional High School. We will present the list of suggested priorities to the group and have you help us create an action list consisting of short term and long term goals.

We are all faced with some very difficult decisions over this next budget cycle. It is our hope that by discussing issues regionally, we can come up with regional solutions that will save money and improve the educational opportunities for our children. We look forward to seeing you on January 30, 2012.

If you are planning to attend, please R.S.V.P by January 23, 2012 to Christine Eaton, 736-4310 ext 4696 or ceaton@hfmboces.org.

Please contact us if you have any questions.

Sincerely



Robert L. Townsend
President, HFM BOCES Board of Education



Joanne L. Freeman
President, Mohawk-Sacandaga School Boards Association
Board Member, HFM BOCES

RSVP'd Todd
& Mr B 1/24/12
email

Board Members
James Beirlein - Northville
Louis Capece - Fort Plain
David Edwards - Mayfield
Joanne Freeman - Johnstown
Jean LaPorta - Gloversville
Joseph Sullivan - Fonda-Fultonville
Robert Townsend - Broadalbin-Perth

2012-13 Governor's School Aid Proposal



District: FORT PLAIN CSD

County: Montgomery

AID CATEGORY	2011-12	2012-13	CHANGE	% CHANGE
General Purpose Aids	8,462,799	8,462,799	-	0.0%
Foundation Aid	8,462,799	8,462,799	-	0.0%
Charter School Transition Aid	-	-	-	NA
High Tax Aid	-	-	-	NA
Reorganization Incentive Operating Aid	-	-	-	NA
Academic Enhancement Aid	-	-	-	NA
Expense-Based Aids	4,078,747	4,244,431	165,684	4.1%
Building Aid	2,184,766	2,170,277	(14,489)	-0.7%
Reorganization Incentive Building Aid	-	-	-	NA
Transportation Aid	1,036,242	1,077,789	41,547	4.0%
Summer Transportation Aid	-	-	-	NA
BOCES Aid	465,141	620,003	154,862	33.3%
Non-BOCES Computer Administration Aid	-	-	-	NA
Non-BOCES Career Education Aid	-	-	-	NA
Non-BOCES Academic Improvement Aid	-	-	-	NA
Private Excess Cost Aid	178,636	177,245	(1,391)	-0.8%
Public Excess Cost High Cost Aid	213,962	199,117	(14,845)	-6.9%
Supplemental Public Excess Cost Aid	-	-	-	NA
Other Aids	191,348	191,831	483	0.3%
Computer Software Aid	13,812	13,781	(31)	-0.2%
Library Material Aid	5,762	5,750	(12)	-0.2%
Textbook Aid	51,202	51,027	(175)	-0.3%
Hardware and technology Aid	18,587	18,301	(286)	-1.5%
Full Day-Kindergarten Conversion Aid	-	-	-	NA
Universal Prekindergarten Aid	101,985	102,972	987	1.0%
Gap Elimination Adjustment	(1,071,211)	(840,392)	230,819	-21.5%
TOTAL AID	11,661,683	12,058,669	396,986	3.4%
Total Aid without Building Aids	9,476,917	9,888,392	411,475	4.3%

SOURCE: Compiled by the Council from NYSED School Aid data

FORT PLAIN CENTRAL SCHOOL DISTRICT

25 HIGH STREET * FORT PLAIN, NEW YORK 13339-1365

"OUR AIM IS EXCELLENCE"

TELEPHONE 518-993-4000

January 25, 2012

*Dakota-Tomas Nemecek
PO Box 6
Nelliston, NY 13410*

Dear Dakota,

I would like to commend you for your heroic actions during a life threatening situation. During the afternoon of Thursday November 17th you quickly responded to a student that was choking. You then administered the life saving Heimlich Maneuver to dislodge the obstruction in turn saving a fellow students' life.

Your actions that day were truly heroic. You should be proud of your actions and response. It is my pleasure to know such a caring and dedicated young man.

Sincerely,



Tara L. Hayes, R.N.

Cc: Mr. Burton

Ms. Larrabee



**Rural Schools Association
of New York State**
www.RSANYS.org

Department of Education
Cornell University
111 Kennedy Hall
Ithaca, NY 14853-3901
Fax: 607 255-7905
Web:
www.education.cornell.edu

Bruce T. Fraser, Executive Director
607 255-8056 btfr27@cornell.edu

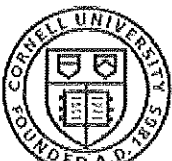
Dennis Sweeney, Deputy Director
607 255-7756 dms234@cornell.edu

Natalie Mitchell, Office Manager
607 255-8709 nam33@cornell.edu

Effective Advocacy

At our November retreat our Board of Directors benefitted greatly from a presentation by Mr. David Little the director for Governmental Affairs from the New York State School Board's Association. David provided some important insight into how to effectively communicate with your local state legislators. As we move into the heart of the legislative session—a time when key decisions will be made concerning the state budget—the following points are particularly timely:

1. **Local and State Level Efforts Are Both Critical**-David emphasized that meetings with local legislators scheduled in their district can be more critical than the effort to get to Albany to formally lobby. Superintendents were encouraged to bring their Board President, or several Board members with them when they schedule a meeting in their local representatives. At these meetings you should also emphasize that you are speaking on behalf of your PTA and Boosters groups, and, that you will be sharing the information from this meeting with those groups. Encourage these groups to follow up with letter writing campaigns based upon what you hear from your legislator.
2. **Every Student Represents Three and One-Half Votes**-Find a moment in your conversation to drop into the conversation that each child in your building is closely connected to three and one-half voters.
3. **Be Timely in Your Efforts**-Last minute advocacy efforts are typically too late to impact legislative decisions. Albany decisions frequently involve complex trade-offs being shaped among the majority caucuses in the Senate and Assembly. Making your priorities known early in the session is the best way for your views to be represented when these important meetings are held. Waiting until you read headlines about what deals are being arrived at in Albany will be too late to have any impact!



Cornell University
College of Agriculture and Life Sciences

4. When you speak with your legislator this year try to make the following four points:
- a. Through last year's passage of the Local Property Tax Cap the legislature has taken action to limit local resources available for support of educational programs.
 - b. Through last year's budget the state took action linking the growth of state aid to the recovery of the NY State economy by linking growth in state aid to growth in Personal Income.
 - c. The state continues to allocate money through formulas that have some serious flaws. The legislature approved those formulas when they adopted previous budgets.
 - d. Despite limiting resources the state continues to impose costly new mandates upon local school districts (RTTT evaluation procedures, DFASA training, proposed shift of Pre-School special education services), and
 - e. With so many factors school districts must deal with being determined by legislative action (**points a-d above**) it is critical that the legislature continue to take major steps to insure districts schools can retain and improve student opportunities this budget cycle. Mandate relief was promised when the Tax Cap was enacted. A Local Property Tax Cap is incompatible with continuing the Triborough Amendment. To date we have seen very limited mandate relief. We must make legislators feel accountable for solving some of the problems that districts will encounter under the Local Property Tax Cap legislation!

We are in the process of planning the RSA's Legislative Lobby Day scheduled for March 14th. Any success we will have in conveying our message to your legislative representatives will be enhanced if you have, "softened them up" before we go in and speak to them! Realistically, success in advocacy depends on strong, effective efforts at both the local level and in the Capital!

Late Note: The \$250 million that Governor Cuomo would prefer to hand out in the form of Incentive, or Efficiency Grants is now in play. Make the point with your legislator that you believe distributing the major portion of that money to districts in advance of your budget being finalized is critical to maintaining quality programs for students!

Dr. Patrick Michel January 26, 2012

District Superintendent
and Chief Executive Officer
(518) 736-4300
Fax: (518) 736-4301
pmichel@hfmboces.org

Dear Superintendent or Board Member:

We are about to release the 2012-13 HFM BOCES Services Guide, and I want to give you a heads-up about a significant change in this year's publication.

Dr. Lorraine G. Hohenforst
Assistant Superintendent
(518) 736-4303
Fax: (518) 736-4301
Lhothenforst@hfmboces.org

Our Services Guide is a comprehensive look at the range of programs and services HFM BOCES offers to schools. District administrators can select what they wish to purchase on a cooperative basis. None of that has changed.

Ms. Karen Fagan
Chief Financial Officer
(518) 736-4310
Fax: (518) 736-4301
kfagan@hfmboces.org

However, in this time of economic challenge, it is important to find efficiencies and economy in everything we do. One way to accomplish that is to forego printing of the Services Guide and offer it in a digital format instead. Doing that saves nearly \$2,000 in printing and production costs.

Beyond cost savings alone, a better reason is the increased usability and accessibility of the Services Guide in a digital format. Let's face it. When a newly printed guide comes out, we thumb through it, maybe take note of something to look into later, but ultimately we probably file it somewhere in a hard-to-relocate spot.

The 2012-13 digital Services Guide is easy to keep track of and easy to share. All or part of it may easily be printed at need. Moreover, it is always accessible online at www.hfmboces.org. In the event of any changes or revisions in our programs, the digital edition will be updated as well, maintaining current information all year long.

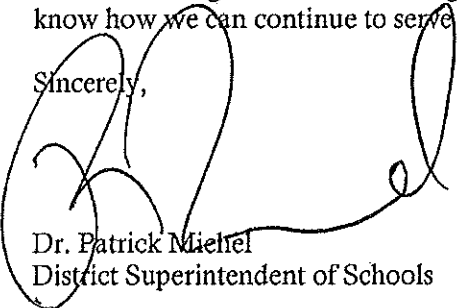
The new digital edition will be efficient to use. The table of contents and index include active links to the relevant location in the document, and each section in the guide links to its associated content on our website, giving you access to descriptions, videos, relevant forms and other information. If you have a question for any of our program administrators, a simple click connects you through e-mail with the appropriate person.

It has never been more advantageous to pool resources for the benefit of our students and educational communities, and the 2012-13 Services Guide illustrates the programs and services to facilitate that. The guide also offers a practical and economical means to share this information with our school districts.

It is our mission and goal to provide our 15 component school districts with the highest quality at the lowest cost. We are proud to provide these services within reach of such a diverse population with a wide range of needs. To help us ensure that the HFM BOCES budget is accurate, please forward your commitments as soon as possible.

We are looking forward to offering the new, digital 2012-13 Services Guide. Please let us know how we can continue to serve you as we build the future together.

Sincerely,



Dr. Patrick Michel
District Superintendent of Schools

Board Members
James Beirlein - Northville
Louis Capece - Fort Plain
David Edwards - Mayfield
Joanne Freeman - Johnstown
Jean LaPorta - Gloversville
Joseph Sullivan - Fonda-Fultonville
Robert Townsend - Broadalbin-Perth

Meeting on sharing

Mark Vivacqua [MVivacqua@herkimer-boces.org]

Sent: Wednesday, February 01, 2012 11:13 AM

To: rmiller@cvsos.org; Douglas Burton; Lou Patrei [lpatri@lfcso.org]; Virginia Keegan [vkeegan@odyosd.org]; Bob Barraco [rbarraco@richfieldosd.org]

Cc: Patrick Michel [pmichel@HFMBoces.org]; Nicholas Savin [NSavin@MAIL.ONCBOCES.ORG]; Shawn Maxson [SMaxson@herkimer-boces.org]

Colleagues-

The president of the Owen D. Young BOE has asked me to facilitate setting up a meeting among your five school boards to discuss sharing opportunities. As you are aware, the board officers met several weeks ago and the idea for this meeting was the result. I have compared my schedule with that of the other DS' and the three of us have 4 possible dates for this meeting March 6, 20, 22 and 29). I wanted to give you a head's up that my secretary will be calling your offices to ask for your preferred dates. While I have been asked to host this at our BOCES in Herkimer, if anyone wants to suggest a more central location that would be fine. Please contact me with any questions or concerns.

-Mark



Mark Vivacqua

District Superintendent and Chief Executive Officer

Herkimer-Fulton-Hamilton-Otsego

Board of Cooperative Educational Services

Phone: 315-867-2023 Cell: 315-868-7349

info
tab

Student Moving Report - January 31, 2012

Grade	Enrollment 12/22/2011	Pupils Added	Pupils Left	1/31/2012 Enrollment
PreK	37	2	0	39
Kdgn.	69	0	0	69
Grade 1	50	2	0	52
Grade 2	60	1	0	61
Grade 3	62	0	1	61
Grade 4	58	2	0	60
Grade 5	70	0	0	70
Grade 6	56	0	0	56
Total Elem.	462	7	1	468
Grade 7	55	2	1	56
Grade 8	66	2	0	68
Grade 9	59	1	0	60
Grade 10	61	3	0	64
Grade 11	64	1	0	65
Grade 12	56	1	0	57
Total 7-12	361	10	1	370
Grand Total	823	17	2	838

1 to Eaton Park, Fl.

1 to Crystal lake, Fl.

Dr. Patrick Michel
District Superintendent
and Chief Executive Officer
(518) 736-4300
Fax: (518) 736-4301
pmichel@hfmboces.org

Dr. Lorraine G. Hohenforst
Assistant Superintendent
(518) 736-4305
Fax: (518) 736-4301
Lhohenforst@hfmboces.org

Ms. Karen Fagan
Chief Financial Officer
(518) 736-4310
Fax: (518) 736-4301
kfagan@hfmboces.org

TO: School Board Members and Trustees of the Sole Supervisory District of Hamilton-Fulton & Montgomery Counties

FROM: Christine Eaton, Clerk of the Board

DATE: February 1, 2012

SUBJECT: Nominations for BOCES Board Seats

The election of members to the BOCES Board of Education will be held on Wednesday, April 25, 2012 at a meeting of each component Board of Education.

On June 30, 2012, the terms of the following board members will expire: James Beirlein (Northville), David Edwards (Mayfield) and Joseph Sullivan (Fonda-Fultonville). Please note that nominating petitions must be received by the Board Clerk no later than Friday, March 16, 2012.

Anyone who meets the requirements of candidacy for local board of education membership (other than a component school district employee) is eligible for nomination of election to the BOCES board. **There is no requirement that the person(s) nominated be currently serving on a local board of education.** The person or persons nominated do not have to be residents of the nominating school district.

The law does not permit more than one BOCES board member from any one school district to serve on the BOCES Board. Therefore, we cannot accept nominees who reside in the school districts of Broadalbin-Perth, Fort Plain, Gloversville or Johnstown nor can those Boards submit nominations.

If your Board of Education is eligible to nominate a candidate, please follow the procedures enumerated below:

1. Each nomination for a candidate must be made by a formal resolution of a component district board of education. **Please Note: The resolution must include the name and address of the candidate.**
2. An extract of the formal resolution should be forwarded to Christine Eaton, Clerk of the Board, to be received no later than Friday, March 16th.
3. Please prepare and send along with your nomination(s) a biographical sketch of each nominee's personal background and experience for distribution to all school board trustees. It is not necessary to send biographical sketches for incumbent candidates, should you choose to nominate them, as their bios are already on file in the BOCES Clerk's office.

Board Members
James Beirlein - Northville
Louis Capece - Fort Plain
David Edwards - Mayfield
Joanne Freeman - Johnstown
Jean LaPorta - Gloversville
Joseph Sullivan - Fonda-Fultonville
Robert Townsend - Broadalbin-Perth

BOCES Board Nominations - continued

A complete roster of nominations received by the March 16th deadline, as well as the Notice of BOCES Annual Meeting, which includes the breakdown of the Administrative Budget, will be forwarded to each component board prior to the April 3, 2012 BOCES Annual Meeting, which will be held at the main BOCES campus.

The invitation for the Annual Meeting dinner will be mailed separately. When you have received your invitation, please contact your superintendent at your earliest convenience to make your reservation.

Should there be any questions regarding the nomination policy, please do not hesitate to contact the office of the District Superintendent (736-4300 or pmichel@hfmboces.org).

cc: Superintendents

Organization Chart for Fort Plain Central School District: 2011-2012

