

FORT PLAIN CENTRAL SCHOOL BOARD OF EDUCATION
GOALS FOR 2011-2012 SCHOOL YEAR

GOAL 1: INSTRUCTIONAL PROGRAMS AND SERVICES

SPECIFIC PRIORITY OR ACTION

1. To charge the Curriculum Committee with the review and monitoring of our new reading and mathematics programs in grades K-4 in conjunction with our student performance on the State Assessments in ELA for grades 3-11 and make recommendations for the future.
2. To change the Curriculum Committee with the implementation of the State Education Department's provisions of Education Law 3012-c regarding "Race To The Top".
3. To continue to develop our Pre-K program and middle school programs.
4. To create strategies to incorporate the use of various technologies into existing curriculum.
5. To continue to raise awareness and education regarding the effects of alcohol, drugs, and teenage pregnancy through programs such as Draw the Line, Respect the Line, Life Skills Training, and other scientifically based early adolescence programs in an effort to reduce the abuse which exists among our students.
6. Increase the awareness of the Board of Education's Child and Nutrition Advisory Committee in an effort to increase staff and student activity, good eating habits and reduce obesity among our students.
7. To create strategies to reduce the number of students who are dropping out of school.

FACTORS WHICH WILL INFLUENCE THE PRIORITY OR ACTION

1. To continue efforts toward maximizing the use of our existing instructional personnel.
2. To monitor our new software for student management with respect to scheduling practices and maximize instructional time.
3. To monitor the success of our Student Code of Conduct and make recommendations for the future.
4. Maintain our efforts toward the mapping of curricular and instructional strategies in keeping with the data generated by the state assessments.
5. To monitor the success of our district's PreK program and make recommendations for future years.

BOARD EXPECTATION/TASK

RESOURCES

TIMELINE

- Support budget to provide implementation of Race to the Top Regulations (RTTT) District Level Planning Team Throughout the school year

ADMINISTRATION EXPECTATION/TASK

RESOURCES

TIMELINE

- Building principals will establish Inquiry Team Meetings on a monthly basis to insure that mapping and data analysis of Curriculum is on-going. Professional Development Begin in Sept and continue throughout the year
- Superintendent will secure HFM BOCES assistance for professional Development activities, especially in the area of RTTT HFMBOCES Instructional Services Committee activities. Building Principals include with monthly report to the board
- Superintendent will inform Curriculum Committee & staff on upcoming regulatory changes regarding RTTT SED Committee activities. Building Principals include with monthly report to the board
- Building principals will continue to explore scheduling alternative in order to maximize our student enrollment in desired courses and our student success. Other principals School visitations Best practices Throughout the school year

GOAL 2: RECOGNITION OF STAFF/STUDENT AND PARENT ACCOMPLISHMENTS

SPECIFIC PRIORITY OR ACTION

1. Facilitate the recognition of outstanding efforts by staff, community, students and parents in various programs and activities.

FACTORS WHICH WILL INFLUENCE THE PRIORITY OR ACTION

1. The board will seek to recognize students for their accomplishments.
2. The board will seek to recognize staff members for their accomplishments in their specific roles.
3. The board will seek to recognize parents for their accomplishments and involvement with the school district.

<u>BOARD EXPECTATION/TASK</u>	<u>RESOURCES</u>	<u>TIMELINE</u>
<ul style="list-style-type: none"> • The board will invite individuals to board meetings to receive certificates of appreciation for acknowledgment of accomplishments of staff, students and parents. 	Local Budget	During Board of Education Meetings

<u>ADMINISTRATION EXPECTATIONS/TASK</u>	<u>RESOURCES</u>	<u>TIMELINE</u>
<ul style="list-style-type: none"> • Superintendent will provide the Board of Education with all the associated nominations from various constituencies within the district. 	Local Budget	Monthly basis November - August

GOAL 3: FACILITIES PLANNING

SPECIFIC PRIORITY OR ACTION

1. Continuation of process to investigate collaborative efforts through mutually beneficial sharing of services with neighboring districts.
2. Monitor the new extended capital improvements project under Phase II construction and consultation with King & King Architects and Bovis Lend and Lease Construction Management Firm.
3. Continue discussion with neighboring districts regarding merger possibilities especially with respect to the feasibility study completed last school year with St. Johnsville.
4. Continue to monitor energy consumption with respect to capital improvements.

FACTORS WHICH WILL INFLUENCE THE PRIORITY OR ACTION

1. Invite the Superintendents of neighboring districts to open discussion regarding shared services especially Canajoharie & St. Johnsville Central Schools.
2. Develop long-range plans for future cost saving shared services in all aspects of our maintenance and business operations.
3. Maintain our shared service agreements with St. Johnsville CSD in transportation.
4. Maintain our shared athletic programs with Canajoharie CSD and review for possible increases in sports programs.

BOARD EXPECTATION/TASK

RESOURCES

TIMELINE

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| <ul style="list-style-type: none">• The Support Services Committee will continue to operate to support the effort and act as a liaison between the administration and board of education to ensure the maintenance of a safe and functional environment. | Superintendent and Administrative Staff | Monthly meetings throughout the school year |
| <ul style="list-style-type: none">• The Support Services Committee will conduct interviews of potential construction management firms and formulate a | Superintendent, Business Manager and King & King | Create RFP for October to make |

recommendation to the Board of Education

Architects.

recommendation in
December/January

ADMINISTRATION EXPECTATION/TASK

RESOURCES

TIMELINE

- The superintendent in coordination with the administrators will establish monthly meetings for the Support Services Committee as well as coordination with the board of education.

Superintendent
and Administrative Staff

Throughout the
school year

GOAL 4: TRANSPORTATION

SPECIFIC PRIORITY OR ACTION

1. Monitor the success of the transportation contract with St. Johnsville Central School for transportation of students and inspection of their vehicles, in hopes to continue and perhaps increase the level of shared services in transportation between the two districts.
2. Continue upgrade of camera system on as many vehicles as possible each school year.
3. Continue to monitor need for vehicle replacement vs. repair cost.
4. Continue to maintain a fleet which is equal to or above 90% defect free based upon DOT inspection standards.
5. Research alternative fuel vehicles (large buses).

IDENTIFY FACTORS WHICH WILL INFLUENCE THE PRIORITY OR ACTION

1. Review of transportation practices on a bi-monthly basis by Director of Transportation specifically regarding purchasing, repairs and expenses.
2. The board will be monitoring the progress of our new five-year rotation plan for purchase of buses.

BOARD EXPECTATION/TASK

- The board will receive reports from the head bus driver in October, December, February, April and June.

RESOURCES

Status reports on all vehicles and
Related personnel

TIMELINE

Bi-monthly

ADMINISTRATION EXPECTATION/TASK

- The business manager will secure a consultant to assess the District's transportation practices and report to the board of education with recommendations for future.

RESOURCES

Business Manager
Head Bus Driver

TIMELINE

September

GOAL 5: POLICY REVIEW AND MAINTENANCE OF NEW POLICY MANUAL

SPECIFIC PRIORITY OR ACTION

1. Maintain compliance with all federal, state and education regulations.
2. Review Tuition practices of neighboring districts and report to the Board of Education in January.

FACTORS WHICH WILL INFLUENCE THE PRIORITY OR ACTION

1. The Policy Sub-committee of the board of education will audit the Board of Education policies to remain in compliance with regulations by federal, state and education department requirements.

<u>BOARD EXPECTATION/TASK</u>	<u>RESOURCES</u>	<u>TIMELINE</u>
<ul style="list-style-type: none"> • The policy sub-committee will continue to operate to support this effort and act as a liaison between the administration and the board of education. 	Superintendent and administrative staff	Monthly meetings throughout the Year

<u>ADMINISTRATION EXPECTATION/TASK</u>	<u>RESOURCES</u>	<u>TIMELINE</u>
<ul style="list-style-type: none"> • The superintendent will establish monthly meetings for the policy sub-committee. The superintendent will serve as chair of this committee. 	Erie 1 BOCES Girvin & Ferlazzo	November - May

GOAL 6: FISCALLY RESPONSIBLE COMMUNICATION THROUGH BUDGETING PROCESS

SPECIFIC PRIORITY OR ACTION

1. Creation of the 2012-2013 school budget in coordination with administration.
2. Seek to maximize the district's potential to obtain grant funding and state aid as well as offer incentive to staff who write and secure grants.
3. Secure an Advisory Solutions Service to assess and make recommendations to improve maximizing our aidable potential and minimizing our expenses.
4. Increase our communication with the staff and community members regarding budgetary concerns and our attempts to operate in the most cost efficient manner.
5. Continue to annually receive audit of our Medicaid reimbursement program by the Department of Public Health in order to maintain our most efficient process and maximize our amount of reimbursements.
6. Investigate the establishment of a reserved fund to maintain maintenance equipment.
7. Require the Business Manager to provide a bi-monthly spending report to the Board of Education.
8. Increase cooperative purchasing (of materials, fuels, and supplies) and seek multiple quotes from various vendors for all purchases greater than \$5,000.00.
9. Request proposals to secure a new Internal Auditing Firm.

FACTORS WHICH WILL INFLUENCE THE PRIORITY OR ACTION

1. Cost of any outside agency to analyze and assess our current operations vs. expected benefits.
2. Allocate funds to maintain regular communication to the public regarding our budgeting needs throughout the year.
3. Cooperation of all district employees in providing informational news releases for distribution to the public.
4. Maintain our bi-monthly newsletters, website information, press releases and professional time allocated for the communication of accurate budget information to the public.
5. Availability of training for board members on fiscal oversight and operation of a school district.
6. Continue to operate an Audit Committee with representation from the community.

BOARD EXPECTATION/TASK

- Board members' willingness to contribute to our information campaign.

RESOURCES

Rural Schools
Association

TIMELINE

Throughout the
school year

- Board members' willingness to attend training as available. review group. HFM BOCES

<u>ADMINISTRATION EXPECTATION/TASK</u>	<u>RESOURCES</u>	<u>TIMELINE</u>
<ul style="list-style-type: none"> • The superintendent will provide the board with notice of all training available associated with fiscal responsibility throughout the school year. 	Superintendent	Throughout the school year
<ul style="list-style-type: none"> • The administrators will submit news releases and photographs to local newspapers monthly. 	Staff	Throughout the school year
<ul style="list-style-type: none"> • The administrators will request staff members to contribute to our newsletter, website, and press releases. 	Staff	Throughout the school year